

Recreation Advisory Board

Date

Meeting Minutes

Attendance: Mark Ferguson, Shauna Switzer, Nic Palmer, Travis Gatling,

Absent: Alan Swank, Daniel Brown, Brandon Thompson

City Staff: Terri Moore, Andrew Chiki

Guests: No guests

Call to Order: The September Recreation Advisory Board called to order at 5:35 pm

Introduction: None

Approval of Minutes: Motion to approve July minutes was made by Mark Ferguson and seconded Travis Gatling. The motion was carried out without dissent.

Old Business

Afternoon Arts Program

- Terri reports the program is going well with an average of 9 children, K-6 grades. Staff is planning for winter months; transportation - children are currently walking with staff. She would like to add to the budget a 25 passenger bus.

Advisory Board Retreat

- Terri would like the board to consider the idea of advisory board sub-committees, by area of interest.
- Terri says they need to revisit the mission statement. She also said the retreat should cover the advisory board functions and how to orientate new members.
- Terri printed the National Parks and Recreation advisory board guide. She suggested they go through it, take what they want, and build on it at the retreat.
- There was discussion that a game plan for the next year should be established. Terri stated she was moving forward with a master plan and wants identified their CIP projects for 5 years out.
- Travis suggested limiting the agenda to three (3) items would be a good idea for time purposes. All agreed to three agenda items.
- Terri covered that one thing that could be discussed in advance to some degree is the mission statement, perhaps done via email, so it would take up less time.
- They agreed on a date of November 7th from 9-1 with lunch. Location is TBD.

Sandlot

- Terri reached out to have a meeting with Todd to set up a meeting to include Andy. She met with Kevin Swartzel about a work requests, and he was supposed to follow up with her. Overall, no real progress other than contact with Todd for a meeting.
- Terri stated they need preseason information for ACC room requests outlined in the MOU, and the MOU needs to be signed before registration in February 2020.

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- Andrew said a balance between ownership and oversight needs to be established whereas oversight is the main area to be established.
- Terri indicated that some policies are being looked at like field maintenance costs and cost recovery should be part of the 2020 master plan. She wants to ensure charges are appropriate and every child can play when establishing rental policies.

New Business

National Girls and Women Sports Day

- Terri reports they are in the planning process, led by Erin and Laura. They've secured a keynote, an alumna from Ohio University who works with Nike. They're working on getting other panelists.
- Event date is Saturday, February 1st. The national day is Wednesday with a plan to do something with our basketball league.
- Terri reports it was successful last year with a \$500 sponsorship obtained from Tourism and Convention.
- Terri indicated there will be a committee meeting scheduled in October with more meetings to follow as the date becomes closer.

Staff Report

ACC Operation/Programs/Pool

- Andrew reported that a new Com Corp member started, Hannah, and is working on several new projects including a movie night. She is in the process of getting sponsors for that event.
- Andrew stated the pool got \$195,000 and some change in revenue. Expenses are not yet totaled but will be soon. He anticipates they will be in the positives for finances, which is consistent with last year. Preventative lifeguarding allowed for reduction in injuries for the year.
- Andrew reported that summer camp brought in almost \$93,000.
- Terri stated they are working on the 2020 budget, taking into account staff's needs with equipment and programming.
- Terri talked about the Rotary fountain, it is up and running. The Rotary plans to add lighting upgrades.
- Terri said bids for the boiler are due in by September 26th.
- Terri reported that preschool is in their 3rd week with a shift towards nature-based programming. There are 18 children enrolled.
- Terri said the adult softball league just finished with 14 teams involved. Terri added that youth soccer and fall classes just began.

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- Terri outlined that full-time maintenance staff are beginning winter and fall projects. She said west state street will see improvements in the restrooms, and Kevin is overseeing bike path paving beginning October 1st. They also plan to purchase a new mower.

Arts West Maintenance Operations Projects

- Terri said they are going to paint, carpet, and tile the upstairs.

Other 2019 Projects

- Terri reports the floors in the community center will be redone with the same product used in the pool restrooms. Andrew was able to negotiate a deal with Sherwin Williams for materials.
- Terri said they planned to repair the water fountain in the downstairs of the community center and would replace old lockers.
- Terri mentioned that they were moving forward with paint and carpet at the Habitat House before the end of the year.

Other Items

Blue Jackets Event

- Nic Palmer mentioned that the Blue Jackets will be coming to town for a five week learn to play event that will cost individuals only \$115 at the Bird Arena.
- Terri asked for information to help promote. It was said that getting other teams to do similar events would be positive for the region.

West State Gardeners

- It was brought up there's a significant leak at the West State Street gardeners. Terri indicated they turned off the water at the end of October but would have someone go check it out.

State Parks Model

- Nic mentioned that when they worked for Oregon State Parks they used to focus budget on overhauling one park at a time. They pointed it was good for PR and might be a model for a less reactionary to-do list.
- Andrew mentioned they had used a similar idea with Highland Park.
- Terri said it was something to consider when they decide where to focus the budget

Conference

- Terri mentioned she would be attending a national conference next week. She pointed out it was a good time to talk to vendors and get ideas. She asked that if board members had anything specific she should look at, to email her.

A motion to adjourn was made Mark, and seconded by multiple people (Nic, Travis, Shauna)
The meeting adjourned at 6:02 pm.