

**MINUTES
CITY & SAFETY SERVICES COMMITTEE
SEPTEMBER 13, 2021
7:00 p.m.**

Members in Attendance:

Sarah Grace, Chair
Micah McCarey, Member

Administrators and
Other Elected Officials:

Acting President Pro Tem Risner
Mayor Patterson

ITEMS DISCUSSED:

- 0-92-21 (amend)
 - Grace – request to increase cost of dump truck for a 2022 model (\$1200)

 - Mayor – a truck of this size would not go through the Enterprise leasing agreement

ITEMS NEEDED ON AN UPCOMING CITY COUNCIL AGENDA:

1. Amend 0-92-21

MINUTES
SEPTEMBER 13, 2021
COMMITTEE OF THE WHOLE
7:00 P.M.

Council Members in Attendance:

Sam Crowl
Chris Fahl
Sarah Grace
Micah McCarey
Arian Smedley
Ben Ziff

Administrators and/or
Other Elected Officials:

Acting President Pro Tem Risner
Mayor Patterson
Service-Safety Director Stone

Items Discussed:

- Halloween
 - Mayor – watching closely the current state of affairs with the Coronavirus, Delta variant – moving forward, will decide safest steps for our community – neighborhood trick-or-treat will be held on October 28th between 5:30-7:00 p.m. for those households who want to distribute candy – not sure if the Athens Uptown Business Association (AUBA) will be having its trick-or-treat event
 - S-S-D – decision on cancelling the block party will be made nearer October 1st
 - Grace – asked for clarification on the date of neighborhood trick-of-treat, whether it is the 28th or 31st
 - Mayor – it is Thursday, October 28th
 - McCarey – asked about Ohio University Homecoming events, and how we forecast safely
 - Mayor – have not yet heard from Ohio University

MINUTES: SEPTEMBER 13, 2021
FINANCE & PERSONNEL COMMITTEE
7:00 p.m.

Members in Attendance:

Sam Crowl, Chair
Jeff Risner, Vice-Chair
Arian Smedley, Member

Administrators and/or
Other Elected Officials:

Acting President Pro Tem Risner
Mayor Patterson
Service-Safety Director Stone

ITEMS DISCUSSED:

- Enterprise Fleet Management (vehicle leasing)
 - Crowl – the City Administration would like authorization for the Service-Safety Director to enter into a lease agreement with Enterprise – Jeremy Baldwin, Senior Account Executive, and Amanda Ross, Client Strategy Manager are here this evening representing Enterprise
 - Baldwin – Enterprise is currently serving 60+ government entities in Ohio – Enterprise is part of the Sourcewell Cooperative Purchasing Co-op – (see attached presentation)
 - Smedley – questioned, at the end of the lease period, whether the sale difference comes back to the City
 - Baldwin – yes, any gain on resale is paid back to the City
 - Smedley – asked about associated fees
 - Baldwin – 3% of price of vehicle, interest rate as lender, and management fee (approximately 1/10 of 1% of the price of the vehicle) – fees are all built in
 - Crowl – asked about green fleets – electric/hybrid
 - Baldwin – these types of vehicles are becoming more common – need to keep in mind resale value on the backend – currently hybrid, not electric, makes more sense due to lack of charging devices – local hybrids are available through Hyundai
 - Smedley – asked if Enterprise would help City decide on best vehicle, to include potential resale
 - Baldwin – yes, with goal being lower cost to the City
 - Smedley – asked how long Enterprise has worked with municipalities
 - Baldwin – in Ohio, about 9 years
 - Grace – with the high demand for pickup trucks at this time, questioned how easy they are to replace
 - Baldwin – due to the pandemic the supply chain is impacting everybody – Enterprise is proactive as opposed to reactive – over the next couple of years need to order vehicles ahead of time in order to meet production levels – Enterprise buys vehicles from the manufacturer – minimizes buying from a dealer lot, as prices are higher

-McCarey – questioned how often municipalities do not save money at the end of the lease

-Baldwin – possibly 10% of municipalities do not save money, depends on vehicle – need to stay ahead of market changes – take advantage before resale market tanks

-S-S-D – is confident with this business model – leasing will require less fleet maintenance by City mechanics – added, under this agreement there will still need to be legislation to dispose of these leased vehicles

-Grace – asked if the agreement will be specific to vehicles

-S-S-D – it will not – the agreement will remain flexible – the Administration will bring forward to City Council an outline of the number, and which vehicles will be replaced

-Baldwin – the agreement is simply a partnership; each vehicle is its own contract

-Smedley – asked where the City traditionally purchases its vehicles

-S-S-D – in most cases, State bid through the Department of Administrative Services – will occasionally buy used vehicles through a local dealer

-Mayor – continues his interest in enhancing the City's green fleet to include hybrids and EV's – City charging capacity is adequate at this time – mission is to achieve reducing carbon emissions by 50% by year 2030 – leasing is a good opportunity

-Risner – would like the Green Fleet Committee involved in making recommendations

-Crowl – the Green Fleets policy talks about vehicle procurement – could review and update the policy, and reconstitute the Committee – appreciates the Mayor's commitment to sustainability and the City's carbon emissions

- Fire Equipment Loan (payment amount)

-Crowl – typically pay \$100,000 annually – Administration is recommending a payment of \$50,000 from the City and \$50,000 from Ohio University's contribution – currently owe \$503,750 on the truck – payment due mid-November

- 0-93-21 (amend)

-Crowl – add APR project #341 and designate actual cost for trees to West State Park and Oakmont

ITEMS NEEDED ON AN UPCOMING CITY COUNCIL AGENDA:

1. Enterprise Lease Agreement
2. Fire Equipment Loan
3. Amend 0-93-21

MINUTES
PLANNING & DEVELOPMENT COMMITTEE
SEPTEMBER 13, 2021
7:00 p.m.

Members in Attendance:

Jeff Risner, Vice-Chair
Sarah Grace, Member
Arian Smedley, Member

Administrators and/or Other Elected Officials:

Mayor Patterson
Service-Safety Director Stone

Items Discussed:

- Special Improvement District (SID) (service plan review)
 - Mayor – the Service Plan includes removing snow from sidewalks; removing gum from sidewalks; removing graffiti from sidewalks, buildings, and other fixed objects; and removing loose trash and litter from sidewalks and designated open areas -- \$10.00 per linear foot of frontage within the SID will be levied for tax years 2021, 2022, 2023 and 2024 and generate approximately \$86,000 per year – if expenses in any given year are less, the SID Board can vote to make improvements over and above the service plan, such as purchasing and maintaining the hanging baskets in the area
 - Smedley – asked if the voting authority consists of all property owners
 - Mayor – all property owners are members of the General Assembly, with a voting Board of Directors – he and Council Member Fahl serve as City representatives – the next step in this process is a signed petition by at least 60% of the property owners of the SID agreeing to be assessed the \$10.00 frontage per linear foot – City Council will then need to approve the SID by legislation
 - Smedley – understands that this will be a non-profit
 - Mayor – the SID is governed by the Board of Directors as a nonprofit corporation
 - Smedley – asked about collecting the funds
 - Mayor – this will be a tax that is collected through the County Auditor and then remitted to the non-profit for the purpose of developing and implementing the improvement projects
 - Grace – pointed out that the City is a member of the SID and will be assessed on frontage for the City Building, Parking Garage, and Armory
 - Crowl – asked about the City’s percentage of square footage in the overall SID
 - Mayor – it is small – the City’s cost per year will be approximately \$2000-\$3000
 - Ziff – as an employee of an uptown business, he is excited with this plan

- Special R-O-W Use Permit (21 West Washington Street)
 - Grace – this is requested to allow an awning over the garage entry to be within the City’s public right-of-way for Salaam Restaurant
 - Mayor – the garage area has recently been remodeled to expand their dining area
 - Risner – questioned how far into right-of-way
 - S-S-D – approximately (3) feet
 - Crowl – questioned why this is not done through the Planning Commission
 - S-S-D – City Council oversees public land within the City and must approve all use of public rights-of-way – using public space for private good

- Special R-O-W Use Permit (333 East State Street)
 - Risner – authorization is needed to allow a sign to be placed on an existing pole (formerly Athens Lock and Key) in the City right-of-way for Dr. May’s Kitchen -- dimensions of the sign are 72” x 30” – (15) square feet

ITEMS NEEDED ON AN UPCOMING CITY COUNCIL AGENDA:

1. R-O-W Permit (21 West Washington)
2. R-O-W Permit (333 East State)

MINUTES
TRANSPORTATION COMMITTEE
SEPTEMBER 13, 2021 – 7:00 p.m.

Members in Attendance: Jeff Risner, Chair
Sam Crowl, Vice-Chair
Ben Ziff, Member

Administrators and/or
Other Elected Officials: Mayor Patterson
Service-Safety Director Stone

ITEMS DISCUSSED:

- 0-88-21 (amend)
-Risner – Auditor has requested the APR project #341 be added to our annual street paving and repairs to delineate that part of the West State Park parking improvements

ITEMS NEEDED ON AN UPCOMING CITY COUNCIL AGENDA:

1. Amend 0-88-21