

MINUTES
May 28, 2019
COMMITTEE OF THE WHOLE
7:00 P.M.

Council Members in Attendance: Kent Butler
Samuel Crowl
Chris Fahl
Sarah Grace
Peter Kotses
Patrick McGee
Jeff Risner

Administrators and/or
Other Elected Officials: President Knisely
Mayor Patterson
Service-Safety Director Stone
Deputy Service-Safety Director Lucas

Item Discussed:

- Municipal Refuse & Recycling Contract
-Crowl – provided background – the Athens Hocking Recycling Center (AHRC) has held a 3-year contract (July 1, 2015 through June 30, 2018) for collection of the City’s refuse and recycling, and was granted a one-year extension (July 1, 2018 through June 30, 2019) – Administration informed City Council in February that this contract would be bid – Crowl then read items within the request for bid -- method of award: City reserves the right to reject any or all responses, and is not bound to accept the lowest cost response if it is not in the best interest of the City – if the City desires to become a zero waste community, a sustainability focused waste management plan is integral to the overall success of the City’s commitment to reducing solid waste and increasing waste diversion – sustainability is defined as the ability to meet the needs of the present without compromising the ability of future generations to meet their needs – the core tenant of sustainability of the City is the concept of the triple bottom line: economy, environment, and social equity – successful respondents to this bid will address how their program offerings positively impact each aspect of the triple bottom line and should include, at minimum, 1) economy: impact on local jobs, contributions to the local community, and long-term investment in the region; 2) environment: projected carbon footprint, and efforts taken to offset this footprint in support of the City’s efforts toward carbon neutrality – this assessment should include miles driven per service day, type of fuel utilized,

offsets associated with operations, landfill contributions, etc.; 3) equity: it is imperative that the issue of regional environmental impacts be addressed in the bid response and will provide information regarding downstream outlets and processing efforts engaged with each commodity collected, and how that process impacts the region to which it is sent – efforts to meet EPA required recycling and waste reduction benchmarks as well as other educational and operational goals is important – respondent will address how their services may assist in providing waste related, waste reduction, and recycling opportunities throughout the City and region – scope of work, deliverables: the City is seeking a 3-year agreement with a maximum of three one-year renewals – will be awarded to a qualified hauler who can support all hauling and managed processing of landfill tipping and single-stream recycling for residential areas, franchise district, and special events – the request for bids was issued in early April with bids due mid-April and tentative award set for the middle of May

-Mayor – three bids were received: one at \$908,760; the second at \$1,369,850; and the third at \$1,685,434 – a group of four interviewed each of the companies, and then individually evaluated the qualitative portion of each bid

-S-S Director – read the attached memorandum

-Mayor – believes this is the best path forward

-Grace – need to evaluate the bid process – it's easy to say that we value shopping local, and if the community really wants to support good paying jobs with benefits and sustainable efforts, there is a cost to providing these services, and we have to be willing to pay for them

-McGee – is concerned with the increased cost to residents

-Kotses – asked the Administration about reshaping the process

-S-S Director – would like suggestions and direction from City Council on the process moving forward as they update the request for bid

-Fahl – would like to look at sustainability, resiliency moving forward with climate change and reducing carbon footprint, and communicating – suggested balancing the evaluation system and the weighting of the scores as it relates to the true triple bottom line

-Crowl – need to be mindful of cost increases, however, this City values sustainability – the next bidding process should equally weigh sustainability, profit and economic prosperity – there are many partnerships working together to provide these services – “best bidder” means to him, what is best for the City of Athens, and the economics are a big piece of that and very important, but in

this community no more important than considerations for the environment and our citizens

-Sue Righi, volunteer coordinator for student move-out, the Amore Group – has heard nothing but praise for AHRC; they have done a stellar job – AHRC makes multiple pickups – on the score sheet, ability to support special events, that would include Ohio University move-out, AHRC should have scored very high on this – doesn't understand why the scoring system is based 50% on price – would be hard to beat that on all other parameters

-Mark Snider, Chair, Board of Directors of Rural Action – provided context regarding the involvement of Rural Action – the mission of Rural Action is to build a more just economy by developing the region's assets through environmentally, socially, and economically sustainable ways – AHRC is committed to creating jobs and economic opportunities locally, while reducing waste, conserving energy and resources, and protecting public health and the environment – at a recent AUBA meeting several businesses and property owners were extremely impressed and complimentary on the quick turnaround and professionalism of the staff during this semester's move-out week – the success of AHRC is rooted in our community and provides reliable service, a positive customer experience, and unparalleled education in sustainability, recycling and composting – concerned about what will happen to the good local jobs at AHRC who receive a living wage and health benefits – jobs like these are rare in our part of the State

-Debbie Phillips, CEO of Rural Action – nearly all of the employees of AHRC reside in Athens County, contributing to our local tax base and supporting local restaurants and shopping – bottom line is patronizing businesses in Athens County keep jobs, taxes and loyal people in Athens County – over the past 9 years, Rural Action together with the City of Athens, the Sugarbush Foundation, Athens-Hocking Solid Waste District, Athens-Hocking Recycling Center, local businesses, and many local citizens have made significant progress in the area of solid waste management – Athens and Hocking County recycling rates have increased from 8.9% in 2009 to 24.7% in 2017 – the City of Athens' Sustainability Plan calls for 90% of recyclable materials generated within the City to be diverted from the landfill – in a time when collapsing markets for some of the materials is setting other communities back, we have continued to make progress due to a strong network of committed partners – this progress is being made in large part because of AHRC and the Materials Reclamation Facility (MRF) which allows us to do single-stream recycling and drive up diversion rates – AHRC also manages an organic collection and composting facility and is exploring the possibility of an anaerobic digester which could help address the City's needs for disposal of bio-solids from its water treatment plant – the City's pilot curbside composting program will be included in the 2018 data; to date it has collected more than 24 tons of material – believes this program to be

beneficial – urged Council to support the Administration’s recommendation to reject all bids and work on new bid criteria

-Crissa Cummings, AHRC Office Assistant – the lowest possible bid was made by AHRC to include all amenities requested as part of the City’s RFP – questioned how others bidding on the contract could have scored higher

-Hylie Voss, Baker Road – spoke representing the Sugarbush Foundation, a supporting organization of the Ohio University Foundation – funds collaborations between the University and the Community to improve the quality of life and environment in Appalachian Ohio – scoring needs to take into account the bigger picture of a wider initiative that is built on local dollars, regional partnerships and responsiveness to local needs and goals – the Appalachian Ohio Zero Waste Initiative was formed in 2010 through collaboration with the Sugarbush Foundation, Ohio University’s Voinovich School, and Rural Action; a comprehensive effort to improve our region’s ability to recycle – this area had the 3rd lowest recycling rate (8.9%) in the State – to assess the needs in our region the Sugarbush Foundation funded a comprehensive feasibility study – one of the strongest recommendations was for AHRC to build the MRF, and this was accomplished through partnerships and local responsiveness – as a result, we are now able to divert 25% of our waste from the landfill and are one of the lowest waste generators in the State, and is a model to look to in the State and even the Nation for how a community can come together to assess its own needs and meet its own goals – over the last 10 years Ohio University, through the Sugarbush Foundation, has proudly invested \$1.3 million into the Zero Waste Initiative – this is a flagship example of how university/community collaboration can create regional systems, and AHRC is its anchor business – the services provided by AHRC were designed specifically to help the City of Athens and Ohio University to achieve their sustainability goals – the best value for our community is to continue to build on this initiative that was built with local dollars, regional partnerships, and responsiveness to local needs and goals

-Ted Linscott, Bennita Lane, Athens Township – addressed how the importance of this decision will affect the human aspect – the bids need to be fairly assessed

-Bruce Underwood, Director of AHRC – asked Council to examine all RFP factors – the MRF, in many ways, was built to serve the City of Athens, the University, and the Solid Waste District – AHRC put together a true-cost day to day, 365 day bid, based on many years of experience, for what is a complex service contract within the City, with its unique geography, types of housing, and demanding periods of service such as student move-out – questioned the last time refuse/recycling rates have been increased – of the 4002 customer addresses, 500 are commercial and mixed-use – of those 500 accounts, all have

5 or more 35-gallon containers per week – need to consider the finer details of the contract

-Beth Clodfelter, Board Member of AHRC – without the City contract the future is grim for AHRC – in no scenario was AHRC capable of remaining open beyond June, 2020 – the City's contract is essential to the viability of AHRC

-Jim Raeder, Board Member of AHRC – is hopeful that the City continues to contract with AHRC as its waste hauler

-Roxanne Groff, Amesville, Ohio – in 1984 the first curbside recycling program was started here in Athens, the first in the State – waste reduction is not only important but essential

-Heather Cantino, Cable Lane – it appears to have been impossible with the weighting, for the best scoring company to have any chance given the priority of the lowest bid – doubts that AHRC's solar panels were taken into consideration on the environmental footprint – AHRC has a 93% recovery rate – pointed out and questioned why innovation and recovery rate questions were omitted from this RFP

-Chris Chmiel, Athens County Commissioner – the Solid Waste District serves the needs of the community, and decisions made by the City have a ripple effect throughout the County and the region – the franchise district is a huge burden on the pricing and suggested Council take a closer look at that because there needs to be more accountability with how waste is actually being disposed – could do a lot better

-Andy Vogt, owner of Athens Insurance – need to address the performance bond in order to protect the City – AHRC is responsible and has done everything to keep costs low while maintaining all services

-John Johnson, AFSCME Regional Director for Ohio Council 8, representing AHRC workers – appreciates the thoughtfulness of the Administration and City Council through this bid process

-Kathleen Sullivan, Woodward Avenue – professor of political science at Ohio University – is doing a research project on the development of municipal garbage collection in the 1890's – looking at response to innovation and relations between City governments and those they contract with for this service – when contracting out we do not contract away our public values – the City's RFP doesn't seem to be measuring what we care about – things to consider are: recycling compliance, contractor must demonstrate that they can communicate with residents about the rules that are in place; responsiveness, recycling markets are ever-changing and contractor needs to demonstrate that it is going

to respond to the challenges that come with this market, as well as the opportunities, and that performance should be shown within the bid; and lastly innovation, the contractor needs the incentive to be able to develop the technology to make full use of recyclable materials – the City needs a contractor that can continue to invest in the future

-Aaron Cibel, AHRC employee – feels a sense of accomplishment in his job – thanked the City for reconsideration of the bids – AHRC has given him the opportunity to be a productive member in our community

-Kate Enger, Diversion Coordinator for the Athens County Municipal Court – appreciates working with AHRC – revised criteria should include a contractor's ability to connect with the community – it is a real strength that we have currently

-Sarah Conley Ballew, Pete Smith Road, Athens County – this is a vital organization in our community – important investment has been made in AHRC – AHRC is an optimal location for an anaerobic bio-digester, a place that is set up to receive waste material, bio-solids, from the City and other septage haulers in Southeast Ohio, receive it and insert it into a digestion facility to produce fuel – fuel that can run AHRC, run the trucks on compressed natural gas – only a year and a half into the process this is a huge endeavor – the City's commitment to sustainability depends on reducing our energy use and increasing our renewable energy development – AHRC is an investment for generations and an important factor

-Andrew Ladd, Recycling Zero Waste Manager for Ohio University – important that during the re-bidding process that the City's Sustainability Commission become members of the team, both helping to write and judge the criteria – not sure the City is truly taking into consideration the best bid of approximately \$1 million with the next best bid of \$1.4 million that is very realistic, one that is based on experience and meets the needs of the City

-Ed Newman, AHRD Board Chair – AHRC bid costs are accurate – believes this bid process was flawed and unfair – our community can achieve greater heights with AHRC

-Andrea Jones, AHRC Board Member – the City's sustainability goals are a role model for all of Southeast Ohio – appreciates the City's leadership on sustainability issues

-Todd Swearingen, Guysville, Ohio – local environment advocate – AHRC is a great resource for our community now and in the future – the City needs to remain a model

-Ann Money Penny, Fern Street – AHRC is a great organization and works for the greater good of our community

-Ellie Hamrick, Hickory Street – AHRC employs 32 Union workers and 5 non-union, all receiving a living wage and health benefits – the services they provide are vital for the health of our City

-Milena Miller, Graham Drive – proud of the Athens Sustainability Action Plan and its goal for 90% of recyclables to be diverted from the landfill by 2020 – AHRC works well with local residents

-Shannon Stewart, Glouster, Ohio – has spoken with City residents who are supportive of increased fees for greater sustainability efforts

-Tom O'Grady, Athens County resident – April, 2019 marked the 35th anniversary of curbside recycling in the City of Athens, the first in the State of Ohio – with global climate change it would be tragic to now outsource such a service of community pride – this program is a cherished part of the legacy of Athens – let's reinvest and fortify this critical aspect of our economy

-Damon Krane, Hudson Avenue – City needs to stay with our local, non-profit, provider with the most realistic cost assessment, not go with a non-local, for-profit business providing a non-realistic cost assessment for the services to be provided

-Matt deTan, East State Street – in thinking through the waste collection contract, the City needs to think about the ripple effects on the local economy – waste collection and innovative waste solutions is an opportunity for City Council to have a significant impact on our environment

-Talia – provided a voice for children in keeping our community green and to protect nature

-Seth Ellington, President and CEO of Waste Away Systems, Heath, Ohio, with offices in The Plains – company was solicited by the City to provide a bid for waste collection – State Law mandates that a bid go out to the public – submitted the lowest bid, a responsible bid, and is confident that with Waste Away's truck technology and it's single-axel trucks their company understands how to be cost efficient and effective – did not intentionally bid this too low, but bid the number they needed to bid – clarified that they would also be hiring local – Waste Away is not a national company or franchise – asked for reconsideration of the lowest bid – concerned about what will happen during a re-bid if AHRC is yet again not the lowest bidder

-Don Ellington – spoke in support of Waste Away Systems – the company pays a living wage, provides health insurance, offers a 401k, and profit-share – Council needs to be responsible to every taxpayer in the City, not just accountable to a few

MINUTES
TRANSPORTATION COMMITTEE
MAY 28, 2019
7:00 p.m.

Members in Attendance: Peter Kotses, Chair
Patrick McGee, Vice-Chair
Sam Crowl, Member

Administrators and/or
Other Elected Officials: President Knisely
Mayor Patterson
Service-Safety Director Stone
Deputy Service-Safety Director Lucas

ITEMS DISCUSSED:

- Brew Week (presentation)
 - Brandon Thompson – Brew Week 2019 will be held July 12 through July 20, with the Last Call event to be held on Saturday, July 20th – request to close Court Street from Washington to Carpenter and West State Street from Congress to College for Last Call from 6:00 a.m. to 1:00 a.m. on the 21st -- also requested closing West State Street between Court and Congress on Saturday, July 13, from 8:00 am to 9:00 pm, keeping the alley open next to Tony's, for the First Call event at 1:00 pm to about 6:00 pm – this will be a smaller event, expecting 9 or 10 beer vendors as with Last Call there are about 40 – this is the 14th year of this event – with the growth of this event, last year they collaborated with Passion Works for artful flags that will be present again this year on Court Street, and donated to fencing of the kiddie area at the pool
 - Mayor – asked whether an event will take place on the top deck of the City Parking Garage
 - Thompson – a top deck dinner will be held on Wednesday of Brew Week – will be expanded this year
- Boogie on the Bricks (presentation)
 - Cory Fletcher, Event Coordinator – this year's event is planned for Saturday, August 10 – request closing Court Street from Union to State from 6:00 am to 1:00 am on August 11 – would like to close the Court/State intersection – this event was created to promote uptown businesses – there will be two music stages

-Kotses – shared some reservations from Scott Winland, the event coordinator for the AMAC Art Event, expressing concern about having back to back weekend street closures for two similar events

-Fletcher – while similar, they attract different attendees – believes more events rather than fewer is better for the community, and that Athens can support both as successful events

-Crowl – asked if this event has always been two blocks

-Fletcher – yes

-Mayor – venues are moving around and not impacting the same areas throughout the entire summer, and are at a time when uptown businesses appreciate having events that attract visitors

-Dep. S-S Director – noted that the Parking Garage will remain open for traffic – also, if the intersection is to be closed, the event closure will need to include West State Street between Court and Congress

- Stimson Avenue Project (grant application)

-McGee – Administration would like authorization to submit a grant to the Ohio Public Works Commission for this project

-S-S Director – this project has been under design for about a year and a half with construction to begin next year – one major grant has been received through Small Cities funding, with some additional funding through Safe Routes to Schools, and ODOT's Safety Program – this OPWC Issue I Grant is \$400,000 – this is a highly competitive project and he anticipates receipt of this funding

- West Union Street Project (design engineering)

-S-S Director – requested a (\$615,000) appropriation and authorized expenditure from the Street Fund for design – this project comprises the area between Factory Street and the bridge over the Hocking River – this would be a 2022-2023 construction window – Small Cities funding has been awarded – an application will be submitted for ARC Access Road funding

- East State Street (fiber optic connection to traffic signals)

-S-S Director – requested a (\$135,000) appropriation to the East State Street TIF Fund and transferred and appropriated to the Street Fund along with the authorized expenditure for new fiber optic lines adjacent to the East State Street signals – this will connect the signal network to the wider City network

-Kotses – asked if the conduit already exists

-S-S Director – it does

-Mayor – this is the first step to having City-owned fiber

-Kotses – questioned whether these signals have been communicating
-S-S Director – there has been communication through an active coordinated system by modem to the master controller since 2003, updated in 2009 – this current update will include Home Street to Walmart

-McGee – asked whether this fiber optic network will be open to the public or to businesses connecting to it

-S-S Director – eventual goal is a build-out the network to allow the City to enter into agreements to provide communication services for business development, or other uses beyond the City's needs – we're not yet to that point – noted that the upcoming Stimson Avenue project will add another interconnecting leg – this will replace our aging microwave system with a hard connection

-Sean Nellis, Central Avenue – questioned whether there is any available liquidated damages money that can be put toward this fiber optic project, due to the time overrun (approximately 7 months beyond the completion date) of the project

-Township resident – asked if this project will improve pedestrian safety, or whether it is solely for traffic management

-S-S Director – pedestrian safety is always a consideration

- Richland Avenue Pedestrian Passageway Project (#311)

-S-S Director – construction was delayed one year – the project has been rebid for construction from March 1 to September 11, 2020 based on new specifications – an awardable bid was received at 9% over the engineer's estimate of probable cost – an additional appropriation of \$150,000 will be needed in order to award the bid – Ohio University has been approached about increasing their contribution, but are unable to commit until after the Board of Trustees meeting in late June (they are contributing about 1/3 of the local match) – this is a time sensitive ordinance – it needs to be awarded during the State's fiscal year (by June 30) in order to keep the federal highway funding – if not, the City could potentially lose the grant (\$1.8 million) that pays for a majority of the project – ODOT is requiring a signed contract by June 10th

-McGee – asked about the City's total expenditure of this project, whether any of it is coming out of the General Fund, and if anything is being done in the interim (between now and March 1) to protect the students and citizens in the crosswalk

-Mayor – responded to the safety component – he has had this conversation with President Nellis, whether he could possibly have patrol officers at the crosswalk since by and large it is the Ohio University populace that uses it

-S-S Director – about \$500,000 is expected from Ohio University for this project; the City will contribute approximately \$1 million; and a little over \$1.8 million in federal highway funds

-Crowl – asked if the e-scooters have been taken into consideration, recommended routes, etc.

-Mayor – hasn't come up, but willing to explore – speed control is a possibility, or it could be a no ride zone through the passageway

-Andrew Vogt, owner of Athens Insurance on Richland Avenue – asked whether there will be some type of encumbrance between the Convo and Porter Hall that will direct pedestrians to the passageway and/or bar them from continuing to cross the street

-Mayor – there will be a barrier wall similar to that on the Oxbow Bridge along with some decorative fencing – the plan design is to channel pedestrians to the passageway – bus stops will also be designed for channeling to the passageway

-Chris Monday, Garfield Avenue – asked about a record of the number of injuries or deaths at this crosswalk – this is a large project that should be based on this data – he views this as a useless project, as do many others he has spoken with

ITEMS NEEDED ON AN UPCOMING CITY COUNCIL AGENDA:

1. Brew Week Events
2. Boogie on the Bricks Event
3. OPWC Grant
4. West Union (design)
5. East State (fiber optic)
6. Richland Pedestrian Passageway

MINUTES
PLANNING & DEVELOPMENT COMMITTEE
MAY 28, 2019
7:00 p.m.

Members in Attendance: Chris Fahl, Chair
Jeff Risner, Vice-Chair
Patrick McGee, Member
Sarah Grace, Member

Administrators and/or
Other Elected Officials: President Knisely
Mayor Patterson
Service-Safety Director Stone
Deputy Service-Safety Director Lucas

Items Discussed:

- University Estates, Phase II, Development and TIF Agreement
-S-S Director – UE Phase II has been accepted and platted, but never built – Affordable Housing Commission has expressed a need for middle-range housing to support young families – developers are requesting incentives from the City to build this type of housing – this mechanism is through Tax Incremental Financing (TIF) – the 1075 TIF being requested captures the increase in real estate taxes for 10 years from pre-development to post-development, and takes 75% of the additional increase in taxes and diverts that to the City for purposes of paying for infrastructure – stipulations will be placed on the development and in return the City would utilize the TIF money to subsidize the developers' debt service for the infrastructure publicly owned portion of the construction – the developers will take out a loan to build the roads, sidewalks, curbs, sewers and water lines, they will build it, the TIF will be levied as it goes forward, and the revenue captured will be paid back to the developer to service that loan on the infrastructure until such time as the infrastructure is paid for – any additional money that comes in during that 10 years stays in the City's TIF Fund, similar to that of East State Street, that can be used for future repairs to the infrastructure in that area and any other purpose, as stated in the TIF agreement – if the TIF does not bring in enough money, the developer is on the hook for the balance of the loan – stipulations that will be levied on the developer are: build approximately 50 units on 18 lots, similar to Herrold Square; will incorporate principals of universal design in all of the 3-bedroom units (approximately 1/3 will be 3-bedroom units) to reach those with disabilities and the elderly population – once the design is complete the developers will need to get letters of support from the Affordable Housing Commission

and Disabilities Commission prior to construction; the initial sale price of each unit is not to exceed \$220,000 in 2020, and not to increase more than 3% per year during the buildout period – goal is to cap the sale price in order to meet the goals of the Affordable Housing Commission and put more homes on the market in the City that are in that range; properties must include covenants requiring the units be owner-occupied for the first 5 years from their initial sale and the buyers must declare them as their principal residence for tax purposes – one caveat to that is that the developers themselves, while they're in the process of selling the homes, may rent them for that year or so in between when construction is finished and when they can turn around and sell it – the development must go through the official PUD process, hire an engineering firm, pay all capacity fees, the infrastructure must be built under prevailing wage, and post a bond – one document is the TIF legislation and the other is the development agreement that will be attached to the TIF legislation – at the end of the day, the developers are the ones carrying the risk – the developers have an option to purchase by June 30th

-Mayor – believes this will be a model for other developable areas within the City – the TIF will streamline the infrastructure component so that it is no longer cost prohibitive – will kick start our affordable housing efforts in Athens

-Fahl – asked for clarification on the PUD process

-S-S Director – nothing changes, the agreement outlines that all standard City development requirements must be met – the Planning Commission will review the proposed development plan and make a recommendation to City Council for approval – all control that typically happens is retained – the City is basically subsidizing the loan on the infrastructure

-Fahl – remembers infrastructure problems with the earlier development at University Estates – is pleased that this agreement will include all City requirements – she would like to see some emphasis on using best design methods, sustainability, looking at permeability, etc. if this is to be a model for the future – look at it from a conservation point of view

-Grace – 50 units is significant under the target price point and could make a substantial difference in the City – would like the owner-occupied requirement to be longer than 5 years

-S-S Director – ultimately, a covenant on a deed has to be enforced by someone – decided that 5 years was long enough to avoid speculators

-Grace – is concerned that this much needed investment in affordable housing could turn into something else in a relatively short time

-Beth Clodfelter, Shannon – echoed Member Fahl's comments – hopes that if this truly is going to be a model, the City should be ambitious about

sustainability – making buildings net zero only adds 1-3% to the construction costs, and provides savings in other places – would like to see real parameters that the developers would have to meet – that would, at the very least, make these homes highly energy efficient – this is an important part of affordable housing, not only the cost of acquiring the property, but the cost of living in it

- Library Land Transfer
 - S-S Director – the land that the Public Library sits on is property that is primarily owned by Ohio University – there is a very small property in blue, parcel B (see attached map) that is owned by the City – the Library has asked Ohio University to transfer the land permanently to the Public Library, and Ohio University intends to do that, with a covenant that the ownership will revert back to the University upon any non-Library related use – in conjunction with this transfer the City is proposing to transfer parcel B with a similar covenant – in all cases the City would retain an easement for utilities and bikeway (based on centerline of existing bikeway and sanitary and storm sewers)
 - Fahl – asked about retaining land for future multimodal trail
 - S-S Director – the 80' in parcel C, owned by Ohio University, will be retained for a future multimodal trail
 - Grace – is curious as to what brought this about
 - S-S Director – Ohio University cannot grant a permanent easement, other than for highway purposes – the Library was granted a 25-year easement by the University that came up again in 2017 – Library would like to have some permanency
- Hooper Street (special r-o-w permit)
 - S-S Director – large portions of the front yard at 40 Hooper Street was acquired by the State of Ohio in 1970 in order to build a highway, and was subsequently transferred to the City – there is a reversion clause that states that if it is ever not to be used as public right-of-way, it would revert back to the State of Ohio – the property owner has asked to purchase it, but the City has no ability to sell it – would like to grant a Special Right-of-Way permit under Title 49 for use of his front yard as a front yard, so it can be counted in his permeable surface in order to approach the Board of Zoning Appeals to expand his house
- ACC 43.07 (special use permit, Planning Commission recommendation)
 - Fahl – the Planning Commission requested changing the officially designated agency from the Planning Commission to the Code Enforcement Office to review applications and authorize granting colocations and minor modifications to existing wireless facilities – City Council plans to amend the Planning Commission's recommendation to

read that the Planning Commission will make a recommendation to the Legislative Authority with respect to granting or not granting special use permits for major modifications or new wireless telecommunications facilities, or revoking special use permits

ITEMS NEEDED ON THE NEXT CITY COUNCIL AGENDA:

1. UE TIF Agreement
2. Library Transfer
3. Hooper Street
4. Special Use Permit Amend

MINUTES
FINANCE & PERSONNEL COMMITTEE
May 28, 2019
7:00 p.m.

Members in Attendance: Jeff Risner, Chair
Kent Butler, Vice-Chair
Sam Crowl, Member
Peter Kotses, Member

Administrators and/or
Other Elected Officials: President Knisely
Mayor Patterson
Service-Safety Director Stone
Deputy Service-Safety Director Lucas
Auditor Hecht

ITEMS DISCUSSED:

- Appropriations/Transfers
 - Risner – appropriate \$33,211 to General Fund, Fire, that has been awarded through a State grant and used to purchase new radio equipment

 - S-S Director – requested \$48,000 be appropriated to the Street Fund to repair a slip to protect a water line that has broken twice from slippage and the roadway of University Estates Boulevard

 - Auditor – requested \$113,000 be appropriated to General Fund, Other Administration, for a refund check received from BWC – this money will be used to pay future BWC payments – also, a sewer note is due August 30th

 - Risner – asked how much will be paid down on the note
 - Auditor – up to \$50,000 – Sewer Fund is tight right now – the unappropriated balance is only \$940 at this time, but revenue is received monthly

- Ohio Municipal League (resolution of support)
 - Mayor – OML has requested municipalities to strongly urge the Ohio Governor and the Members of the Ohio General Assembly to restore the Local Government Fund (LGF) to pre-recession levels – between 2006-2018 the City's LGF has decreased by \$448,521 – he requested Council's support through a Resolution

- Presbyterian Church (parking lot lease)
 - S-S Director – current rent is \$48,473 annually – the City has been notified that the church is interested in renewing the parking lot lease that ends on July 29th for an additional 3-year period – they have proposed a 2.8% increase for each year, which is just over \$154,000 for the 3 years – he will negotiate that price – this lot provides the City with a place to park police cruisers right next to the Police Department, along with a number of spaces the City rents to the general public – in any given year the City is bringing in on the revenue side about \$33,000, so the City is spending \$15,000 per year beyond what we're bringing in, in order to keep the lease – he hopes to be able to intensify the way the City has been renting the spaces in the lower lot to hopefully get closer to breaking even by increasing the monthly rate, that is currently slightly lower than market rates, and switching some of those spaces to hourly rental – there is no option to rent just the lot used for the police cruisers

- Staffing (firefighter-captain promotion)
 - S-S Director – the current non-union benefits ordinance allows the Service-Safety Director to extend a 5% increase for an internal promotion, and allows it to go up to 10% with City Council approval – the Lieutenant will take a significant pay cut in taking this promotion due to the loss of overtime hours – the Lieutenant recognizes that he will be taking a pay cut with this promotion, but declined the position at the 5% increase – S-S Director would like Council to consider an increase so that his ultimate salary will be \$81,220

 - Auditor – the \$81,220 is slightly more than 10% -- the actual 10% is \$81,104
 - Risner – if Council has the authority to give 10% then that is what it will be
 - S-S Director – there will be no more than 10%

 - Kotses – asked about replacing the Lieutenant
 - S-S Director – will need to have a testing process to create a Lieutenant's list – that will then create a vacancy for a firefighter – believes there is a valid list for that

- Income Tax (contract to accept credit cards)
 - Auditor – would like Council's approval to begin taking payments by credit card – the contract has been reviewed by the Law Director – is at no cost to the City – any fees will be directly passed to the user – security protocols are in place – a token (key fob) is used for data collection in order to trace payments – the password changes every 60 seconds

 - Kotses – asked if this payment method would be on the City's website
 - Auditor – it is web-based, but payments can also be made by phone

ITEMS NEEDED ON THE NEXT CITY COUNCIL AGENDA:

1. Appropriations/Transfers
2. OML
3. Presbyterian Church Lease
4. Staffing
5. Credit Cards