

**MINUTES**  
**CITY & SAFETY SERVICES COMMITTEE**  
**MARCH 22, 2021**  
**7:00 p.m.**

Members in Attendance via Videoconference: Sarah Grace, Chair  
Chris Fahl, Vice-Chair  
Beth Clodfelter, Member

Administrators and  
Other Elected Officials via Videoconference: President Knisely  
Mayor Patterson  
Interim Service-Safety Director Pyle

**ITEMS DISCUSSED:**

- Big Belly Waste Bins
  - Grace – current contract expires the end of September – Big Belly must be notified 3 months in advance if City does not intend to renew – Administration has been reviewing Big Belly data, and looking at options: 1) continue the current agreement with Big Belly (this is a very costly agreement, \$3,822 per month or \$45,864 annually) – if the City renews with Big Belly they will upgrade all of our containers to foot pedal operations, at no cost; 2) if the City separates from Big Belly there will be other costs, entering into a lease agreement with a different vendor, or purchasing outright our own containers and using data from recent years to install in areas where the most waste is collected – if the City decides to separate from Big Belly there is a cost associated with removal of their waste bins – if the City decides to switch, 28 new containers will cost approximately \$1900 per double unit, but the City would no longer have the cost of the monthly lease, offering significant savings within the first year – no action is needed by Council to non-renew the Big Belly contract, but Council will need to authorize the expenditure to purchase new containers and possibly to appropriate funds for removal of the Big Belly bins
  - Clodfelter – is pleased that the City has decided to stop leasing our waste bins – it will be a significant savings to the City – suggested working with the Athens-Hocking Recycling Centers about type of containers best suited for the pickup of materials
  - Grace – City plans to purchase containers similar to the Big Belly bins – the containers will be solid steel, so not easily damaged, with locking doors
  - Risner – expressed concern that the City has to pay for Big Belly to remove their bins from City property
  - Grace – that language is included in the contract

-Risner – questioned that there was no amount specified in the contract – asked if the City is negotiating with Big Belly on the payment amount to remove them – made it clear that should funds be needed for the removal, he will vote against it

-Mayor – noted that there has been 42.9% diversion with the Big Belly waste bins, and the City plans to continue the side by side containers for refuse and recycling – City is ready to transition to a different system

-Grace – understands that Arts, Parks & Recreation may consider purchasing like containers at the same time to improve garbage and recycling facilities at our parks – this would reduce the number of open-top containers, and offer the recycling option

- Security Access Key Card System

-Grace – would improve safety for our employees – we currently use standard key entry – cards would be distributed to the employees and coded on-site with access to appropriate locations needed by an individual employee – access can also be immediately terminated should the need arise, without the complication of trying to secure keys from employees leaving employment with the City – cost estimate is \$150,000 to \$200,000 for all doors and the keycard system

-Mayor – ours is a very antiquated key system – this is good security practice – time to transition

-Interim S-S Director – the cost estimate provided is for 91 doors, main entry and security doors – not clear whether this estimate includes replacement, energy efficient doors requested in the older buildings, or any necessitated wiring that has to be retrofitted for this system – the BWC Fund will be used for this new system, as it is considered a safety issue

-Grace – agrees this will definitely improve the safety and security of our employees

-Kotses – asked whether individual office doors are included

-Interim S-S Director – this is an expandable system – some high priority internal doors will be included, but the majority are external access doors to the main buildings, and frequently used back doors – so, initially would not include the many internal doors within an office

-Risner – asked about the file server room

-Interim S-S Director – that is a room inside a main entry door, but could be considered a high security access door

-Risner – believes it should be

**MINUTES: MARCH 22, 2021**  
**FINANCE & PERSONNEL COMMITTEE**  
**7:00 p.m.**

Members in Attendance via Videoconference: Sam Crowl, Chair  
Jeff Risner, Vice-Chair  
Peter Kotses, Member  
Arian Smedley, Member

Administrators and/or

Other Elected Officials via Videoconference: President Knisely  
Mayor Patterson  
Interim Service-Safety Director Pyle

**ITEMS DISCUSSED:**

- City Hall (roof)
  - Crowl – roof is leaking in Council Chambers – this will be a very costly, but necessary improvement to replace the roof
  
  - Mayor – a shingle replacement could be \$150,000 +, a metal roof being two or three times that – reviewing options – is a critical need for this historic building – an unknown at this time is whether there will need to be any structural repairs underneath the roofing
  
  - Kotses – asked about the age of the current roof
  - Mayor – not sure, but will check – also, the City may want to look at adding insulation to the void above the third floor to enhance heating and cooling efficiency
  
- WWTP Mechanic (vacant position)
  - Crowl – the position has been vacant since December, 2020 – Administration supports hiring into this position
  
  - Interim S-S-D – it is likely that this position, like many others throughout the City, may be filled with an internal candidate that will create a vacant position elsewhere, a domino effect – would like to continue filling positions from within until a position becomes available that will need testing for a new hire outside, at additional cost to the City – at which time the Administration will return to Council with a request
  
  - Crowl – understands the domino effect and is in support of the request
  
  - Clodfelter – promotion from within is a good choice
  
- Compensation
  - Crowl – these are corrections to employee pay issues – the Arts, Parks & Recreation (APR) Programs Operations Manager – Council approved an alignment at APR and this employee was promoted into this position – moving from Pay Grade 6 to Pay Grade 8 a 10% raise was intended, however, the

employee received only a 5% raise – legislation is needed to approve the additional 5% raise (to equal 10%) – given new role, will be a more appropriate rate of pay

-Risner – asked to clarify that the employee has already received a 5% raise and this additional 5% will be on the new base salary

-Interim S-S-D – it will be 10% to the previous salary, not the current salary that includes the 5% -- need approval for the Pay Grade 6 salary to be increased by 10%, retroactive to the first pay of 2021, of which she has already received 5%

-Crowl – pay rate for Interim Director of EPW was established at a fixed hourly rate instead of a 10% bonus – end result was that in January when the Interim Director of EPW, also serving as City Engineer and Assistant Director of EPW, did not receive the 2% pay increase authorized by City Council for all non-union employees – would like this corrected at the pay rate of City Engineer, retroactive to the first pay period of 2021

## **ITEMS NEEDED ON AN UPCOMING CITY COUNCIL AGENDA:**

1. Compensation

**MINUTES**  
**PLANNING & DEVELOPMENT COMMITTEE**  
**MARCH 22, 2021**  
**7:00 p.m.**

Members in Attendance via Videoconference: Chris Fahl, Chair  
Jeff Risner, Vice-Chair  
Sarah Grace, Member  
Arian Smedley, Member

Administrators and/or Other Elected Officials  
via Videoconference: President Knisely  
Mayor Patterson  
City Planner Logue

**Items Discussed:**

- Developments (TIF's & DRD's)
  - Fahl – shared the attached presentation
  
  - Risner – doesn't understand how increasing the property taxes is directly benefitting the City
  - Mayor – it is through the remittance coming from the increase in property valuations – the County will remit that 70% to the City via the TIF to be used to reimburse the general contractor for having put in the infrastructure to City standards (streets, water, storm, sewer) – this TIF tool can be used to incentivize a developer to put in the infrastructure necessary to build homes
  - Grace – clarified that the developer pays for the infrastructure and as the TIF money is captured the City will reimburse the developer for very specific infrastructure costs
  - Fahl – without the TIF the University Estates development would likely not happen
  
  - Risner – asked if the TIF requires County approval
  - Mayor – it does not
  
  - Grace – need to remember that through the use of this TIF the City is gaining housing that fulfills a need for the City

# MINUTES

## TRANSPORTATION COMMITTEE

### MARCH 22, 2021 – 7:00 p.m.

Members in Attendance via Videoconference: Peter Kotses, Chair  
Sam Crowl, Vice-Chair  
Beth Clodfelter, Member

Administrators and/or

Other Elected Officials via Videoconference: President Knisely  
Mayor Patterson  
Interim Service-Safety Director Pyle

#### ITEMS DISCUSSED:

- Residential Parking Permit
  - Kotses – he and Member Smedley, along with Mayor Patterson, Planner Logue, APD Captain Harvey and Code Enforcement Director Riggs have discussed and would like to move forward with allowing 72-hour parking permits citywide – one permit is allowed per street address that has only one or no off-street parking – don't expect a large number of requests for permits, but, currently, the program is serving only eight citizens
  - Smedley – given feedback from constituents, this is an opportunity to expand this program
  - Grace – great idea to expand eligibility
  - Fahl – agrees with the idea of going citywide – this is a good step to help those residents having to move their vehicles every 24 hours
- Vending (amend)
  - Kotses – will be combining the “A” and “B” licenses into one vending license – the license will not tie the vendor to a specific vending space; it will be first come first serve – in addition to East Union Street vending, new vending areas will be available next to the Armory and on South Congress Street between West Union and President – Ohio University is open to the idea of providing tables for outdoor eating in the open green space next to South Congress – the Armory Park benches can also be utilized as an outdoor eating area – vending times for these reserved vendor spaces will change from 4:00 a.m. - 4:00 p.m. Sunday through Thursday, to 4:00 a.m. - noon, opening up public parking spaces after 12:00 p.m. – 4:00 a.m. to 12:00 a.m. on Friday and Saturday – monthly vending fee will change from \$125.00 to \$200.00

-Clodfelter – these appear to be very beneficial changes – really likes the idea of expanding the vending areas, particularly onto South Congress Street

-Fahl – feels these changes are long overdue – believes after the pandemic people will continue wanting to eat outside, so she appreciates the nearby outdoor eating areas coupled with the new parklet idea initiated last summer

-Risner – asked how the “A” and “B” licenses will be phased-in

-Mayor – does not believe there are any current “B” license holders, however, on the effective date all vendors will begin paying the same license fee

-Crowl – asked if all of the current Union Street vending spaces will continue after opening the new locations

-Kotses – yes

-Grace – questioned that all of the current reserved vending spaces will be needed

-Mayor – with the new locations added, likely there can be fewer spaces on Union

-Clodfelter – wished to clarify that each vendor will not have a designated location

-Mayor – that is correct

-Crowl – believes East Union will continue to be the most popular location for vendors, being closest to campus and the uptown area

-Interim S-S Director – clarified that the idea with the revisions is to drawdown the number of spaces on East Union to possibly four, with two to four spaces at the South Congress site, and two spaces at the Armory – thinks the South Congress Street will be a popular location, especially if Ohio University adds tables and chairs to the open green space, as well as with residents since parking is easier to find in this area

-Crowl – need to be prepared for criticism from vendors since the expanded areas are not in the locations they have identified, such as Mill Street – however, he does understand the issues with putting vendors in that area

-Mayor – clarified that vending has always been in the business zones, as opposed to residential zones

- 2021 Street Paving & Repairs Project

-Kotses – request to expend up to \$300,000 for annual street paving; \$250,000 from the Street Rehabilitation Fund and \$50,000 from the Street Fund – the paving list is still being finalized – this is the same expenditure as in 2020

- Winter Road Salt
  - Kotses – this will be through an ODOT Cooperative Purchasing Program to allow purchases at a lower bulk price with other governmental entities – City used 2000 tons of salt this past winter (not the City’s full supply), and plans to purchase 1200 additional tons through the ODOT agreement

**ITEMS NEEDED ON AN UPCOMING CITY COUNCIL AGENDA:**

1. Residential Parking Permit
2. Vending
3. Street Paving
4. Winter Road Salt