

Athens City Planning Commission  
Minutes of Regular Meeting  
Thursday, January 19, 2017, 12:00 p.m.

The regular meeting of the Athens City Planning Commission was held in the Council Chambers, third floor, at City Hall on January 19, 2017.

**Attendees:** Jeffrey Risner (arrived after meeting was called to order)

1. **Call to Order**

RJ Sumney called the regular meeting of the Planning Commission to order at 12:32 p.m. There were no attendees in the live audience, so the oath was not administered. Quorum was established.

**PLANNING COMMISSION MEMBERS:**

RJ Sumney, Chair ..... Present  
Christy Zempter ..... Present  
Nancy Bain, Vice Chair..... Present  
Steve Patterson, Mayor ..... Present  
Paula Horan Moseley, Service-Safety Director..... Present

**STAFF:**

Paul Logue, City Planner ..... Present  
Rick Sirois, Code Enforcement Director..... Present

2. **Disposition of Minutes**

*Paula Horan Moseley moved to accept the January 5, 2017 minutes. Steve Patterson seconded. All present voted aye.*

3. **Cases**

**Case #17-01 Title 43 Wireless Telecommunication  
20 Monticello Drive  
Replacing Existing Antennas**

Rick Sirois/Synopsis

SBA is proposing to add 3 antennas and one remote radio unit to the existing mounting on the existing 190' self-supporting tower. No changes to the tower footprint will be made. No visual impact will be added at a one mile radius. Proper supporting documents were provided for the structural analysis of wind and foundation requirements. After a review of the documents it was determined that they met with Code requirements under Title 43.

Applicant: Jodi Fertsch of SBA Communications

Property Owner: Willoughby Mgmt. Co.

Tower Owner: SBA Communications

Zoning: R3

Value of improvement: \$10,000

At the previous meeting he incorrectly presented that they were planning on adding to the height of the tower, but they are adding to existing mounts. He resubmitted his synopsis of the application.

RJ Sumney: So it will remain the same height.

Rick Sirois: That is correct, the height is not changing.

Paula Moseley: So the statement in the previous meeting that they were adding 5' to the platform at the 190' level is no longer valid.

Rick Sirois: Yes.

Christy Zempter moved to approve Case #17-01 for the addition of 3 antennas to an existing self-supporting tower at 20 Monticello Drive. RJ Sumney seconded. All present voted aye. Motion passed 5:0.

#### 4. **Communications**

RJ Sumney: Preceding this meeting the Planning Commission went on site to look at the proposed site for a new telecommunications tower. All members were in attendance.

Steve Patterson: We went out to look at the site to identify it. No case or application is before the commission yet.

Paula Horan Moseley: There will be time to comment when the case is brought forward.

Rick Sirois: An application was submitted today and should be available at the next meeting.

#### 5. **Report from City Planner and Director of Code Enforcement**

##### Paul Logue

- Working with the Historic Preservation Commission to do an update of the downtown district.
- Working with Ohio University with both their Park Place planning and addressing what OU is calling “small houses” that surround college green.
- Workshop relating to Park Place will be held at the Community Center in February sometime (22<sup>nd</sup> or 23<sup>rd</sup>?). It will be a public open house to get feedback from the community.

Nancy Bain: Inquired about the “little house” project.

Paul Logue: The University’s Master Plan indicated that they wanted to look into how to manage the smaller buildings (Pilcher House, Trisolini, Claire Ping Cottage, Sing Tau, etc.) and how to make them work as far as disability access, how to best utilize, and administrative/academic functions. Most are underutilized or vacant right now and almost all are historic buildings. As part of the strategy study, one of his tasks is to research how other universities with historic buildings manage their properties, and what the best practices are.

Steve Patterson: There is a resident that currently lives on Park Place whose driveway opens onto Park Place. Is this included in the discussion?

Paul Logue: Yes.

Rick Sirois

- New sites for the balloon test for the proposed fairground tower were added to the map and copies are available.
- Code Office is going about daily activities.

Steve Patterson: Can someone ask for a ride along with the Code Office?

Rick Sirois: Yes, this is something new. Citizens can come to the Code Office, fill out an application and waiver, and they will set up a time and date for a ride along.

**6. Opportunity for Citizens to Speak**

None

**7. Announcements & Other Business**

- Tuesday, 1/24, 6:30, Community Center: League of Women's Voters is hosting a Town Hall Meeting. The Mayor will be providing a "State of the City" address. This is also an open forum for citizens.
- The next meeting of the commission will be February 2, 2017.

**8. Adjournment**

The meeting was adjourned at 12:43 p.m.

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RJ Sumney, Planning Commission

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Patricia Witmer, City of Athens